

Family Law- Financial Disclosure
for Property

Documents To Bring to Us

If Self-Employed: (also see Business Interests below and provide any applicable documents)

Statement of income and Expenses/ Professional Activities (since separation or the last 3 years, whichever is longer)

Financial Statements for Sole proprietorship, if created (since separation or the last 3 years, whichever is longer)

If Shareholder/Director/Officer of Corporation (See Business Interests Below and provide any applicable documents)

Real Property:

Agreements of purchase and sale for all real property

Transfers registered on title for all real property

Charges registered on title for all real property

Appraisal reports for all real property, if available

Title Searches for all real property

Mortgage Application and Documentation for all real property

Net Worth Statements provided to support all mortgage applications

Personal Property

- Car Purchase/Lease Application and Documentation**
- Purchase invoices for all valuable p[ersonal property (eg. Artwork,antiques, jewellery etc.)

Bank Accounts

- Bank statements for all bank accounts (since seperation or last 3 years, whichever is longer) and copies of cancelled cheques*

RRSPs/ RRIFs:

- RRSP/RRIF statements** (since seperation or last 3 years, whichever is longer)

Securities:

- Statements of all securities** (since separation or last 3 years, whichever is longer)

Pensions/RPPs:

- Pension plan Notices/ Statements/ Documentation**
- Pension Plan Valuation

Insurance Policies (Life and/or Disability):

- Insurance Policies
- Statements from insurance company re: amount of insurance, value of insurance and beneficiary designation
- Insurance Notices/Statements

Business Interests: (all documentation noted below to be provided for all companies/businesses in which you had an interest, and for the period since separation or last 3 years, whichever is longer)

Description of the nature of each business, including locations telephone numbers, incorporation date, goods and services sold, number of employees, family members working in the business, organizational charts that show ownership structure and/or explain organization of complex corporate structure and all other relevant information, such as company brochures and/or nformation sheets, etc.

- Corporate Financial Statements
- Corporate Income Tax Returns, both feeral and provincial, including amended returns**

- Corporate Notices of Assessment/ Notices of Reassessment**
- Business valuations, if any**
- Shareholder Agreements**
- Articles of incorporation, by-laws, articles, and amendments**
- Bank Account Statements and cancelled cheques**
- Listing of all company credit cards and copies on monthly statements**
- Buy/Sell Agreements**
- Details and supporting documentation of shareholders' Loan and repayment***
- Offers to buy business or listing agreements to sell the business
- Offers to buy business or listing agreements to sell the business
- Appraosa; reports re: specific assets
- Management agreements
- Listing of all fixed assets owned by the business including costs, description, estimated market value and net book value
- Describition of notes and loans payable, including promissory notes and description of security provided
- Listing of applicable industry pubications that provide relevant information (description, of bussiness, success of bussiness, financial history of forecasts, etc)
- Detailing listing of all shareholders, showing number and class of shares held, date purchased and price paid
- Accountant's or auditor's year end notes
- Corporation share registers
- Monthly or interim statements
- Minutes of all director or shareholder meetings
- Analysis of management compensation
- Payroll records
- Listing of accounts recieveable

- Listing of accounts payable
- Listing of inventory
- Listing of marketable securities owned
- Listing of major customers and the value of their accounts
- Listing of major competitors, their market share and sales volume
- Listing of key employees
- Union details

Receivables (Money owned to client, including income tax refunds, accrued commissions, bonuses, royalties, shareholder loans etc.):

- Promissory Notes and evidence of repayment, if any (ie. Highlight in bank statements)**
- Loan Agreements and evidence of repayment, if any (ie. Highlight in bank statements)**
- Notices/Statements/Documentation**

Loyalty Points Programs:

- Loyalty Program Notices/Statements/Documentation**

Intellectual Property (eg. Patents, trademarks, copyrights):

- Listing of intellectual property in which you have an interest**
- Patents
- Agreements relating to any intellectual property, including licensing agreements**

Contingent Assets:

- Trust documentation (in which you have interest)**
- Estate documentation (in which you have interest)**

Debts:

- Promissory Notes and evidence of repayment, if any (ex: copies of cheques)**
- Loan/Line of credit application and documentation
- Net Worth Statements provided to support all Loan/Line of credit applications
- Credit Card Application and Documentation

- Net Worth Statements provided to support all Credit Card Applications

Other Assets (excluded in Ontario and some other provinces);

All relevant documentation regarding:

- **Property acquired by gift or inheritance from 3rd person *after* date of marriage**
- **Income from Gifted/Inherited Property(above) if donor/testator expressly provided for exclusion from division in the event of a separation**
- **Damages in connection with personal injury lawsuit**
- **Proceeds from a life insurance policy**
- **Property which can be traced back to funds received from any of above property in this section**
- **Property agreed to be excluded from division in the event of a separation pursuant to a Marriage/Cohabitation Contract/Agreement**

Date of Marriage Assets/Liabilities:

- All relevant documentation showing the fair market value of any asset/liability owned/owed at the date of marriage, even if no longer owned/owed**